

Hollin Hills Design Review Committee
Dec. 9, 2009
7:30 p.m.
Hollin Meadows Elementary School Library
2310 Nordok Place

Attendance:

John Burns, Noel Mazade (Chair), Derek Norton, Sharon Sydow
CAHH Board Liaison: Chris McNamara

Observer: David Armstrong

The meeting of the Hollin Hills Design Review Committee (DRC) was held at the Hollin Meadows Elementary School Library and called to order at approximately 7:30 p.m.

PREVIOUS MEETING MINUTES

The DRC approved the Nov. 11, 2009 meeting minutes via email and posted them on the Hollin Hills Website after the meeting.

DRC ACTIONS

The DRC reviewed projects for the following property:

- **Streit/Kirkley Residence, 2317 Kimbro Street.** The DRC reviewed working drawings for a proposed two-story “bump-out” addition. The footprint for the addition is approximately the same as the existing deck, which will be removed. The committee raised concerns about the number of and location/framing of windows in the proposed design, the balance of brick and T-111 materials, and design/materials of the gable end of the addition. The owners agreed to eliminate one of the windows on the bottom level of the addition, better align the new window design and address the gable end materials in the revised drawings. NOTE: Owners have already shared and discussed the design drawings with appropriate neighbors, and completed written notification.

Decision: Norton moved to grant conceptual approval of the proposed project contingent on the owners making all of the changes agreed upon during the meeting. Sydow seconded. Unanimous approval.

Follow Up: The owners are to submit revised drawings to the DRC and attend an appropriate future meeting to seek final approval of the proposed addition.

INTER-MEETING APPROVALS

None.

OTHER BUSINESS

The DRC discussed the need to schedule another working session to review/discuss the draft SDRC subcommittee reports. Committee members scheduled a session for Dec. 30, 2009 (since changed to a date to be determined in early January 2010), 7:30 p.m. at Noel Mazade's house.

The meeting adjourned at approximately 8:45 p.m. The next meeting is scheduled for Wed., Jan. 13, 2010, 7:30 p.m., at the Hollin Meadows Elementary School Library.